

**KIM RICHARDSON Studio's
BOOKING FORM**

Course Title _____ Date _____

Name _____
Address _____
Type of room required _____
Twin _____ double _____

Special Diet and / or Disabilities YES / NO
(If yes please give details)

Cost for painter	£ :
Cost for non painter	£ :
No and cost of packed lunch for non painter	£ :
Total cost	£ :

Remittance	£ :
(Deposit; one third of total cost)	
Balance due 8 weeks before course	£ :

I enclose cheque in respect of the booking deposit / full payment (made payable to KIM RICHARDSON STUDIO'S) and will pay the balance due at the appropriate time. I declare I am over 18 years of age and I fully accept and will abide by the booking condition listed on this form

Signature _____ Date _____

Please send to
KIM RICHARDSON STUDIO'S
66 CAPMARTIN ROAD
RADFORD
COVENTRY
ENGLAND
CV6 3FX

BOOKING CONDITIONS

Complete the booking form, sign and send it to KIM RICHARDSON STUDIO'S, together with your deposit of one third of the total cost. Booking forms must be completed to reserve a place on any course

Booking made via the Internet or telephone will be excepted provided we receive the amount due within 7 days

If your course starts within 8 weeks of the date you make the booking; you are required to pay the total price. Those wishing to book at short notice are advised to telephone to ascertain if places are still available before sending in their booking form and payment (Tel 024 7659 5592)

All payments must be made in sterling

Once we have accepted your booking and payment a contract has been entered into.

We shall not be responsible for any loss or damage to any belongings, or injuries sustained by you or any person accompanying you

When you sign the booking form you warrant, that you are over 18 years old and have the authority of any persons accompanying you who will use the property during the period booked, that you sign on their behalf and that you will indemnify us against all loss and damage arising directly or indirectly to the property and its contents from any deliberate or negligent act or omission by yourself or any person accompanying you

INSURANCE

We strongly recommend that you take out insurance to cover the eventuality of your having to withdraw from the course for a reason beyond your control. You must arrange your own cancellation and travel insurance

CANCELLATIONS

Cancellations must be made in writing to Kim Richardson. It is regretted that with out exception the following cancellation charges will be applied

If you cancel a booking for any reason you must notify us in writing and whatever you have paid (less £20.00) will be returned to you if someone else takes up that booking. NO REFUND can be made if the cancelled booking is not re-let

Cancellations received less than 8 weeks prior to the course start date, or failure to attend the course - the FULL fee will be forfeit. (We draw your attention to insurance cover above)

RIGHT OF ENTRY

Cyffty farm cottages shall be allowed the right of entry to the property at all reasonable times for the purposes of inspection or to carry out any necessary repairs or maintaince

CANCELLATION OF COURSES BY KIM RICHARDSON STUDIO'S

We may cancel a booking at any time before the date on which it begins. We would only expect to do this for a reason unforeseen by us at the time your booking was accepted. In this event we shall refund in full all money received by us for the booking